



Agenda Item Form

Agenda Date: JUNE 2, 2004

Districts Affected: All

Dept. Head/Contact Information: Byron E. Johnson

Type of Agenda Item:

- | | | |
|--|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input checked="" type="checkbox"/> Other <u>Sole Source</u> | | |

Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☒ Other Source: Various

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days: _____

Why is this item necessary:

Proprietary Parts for equipment

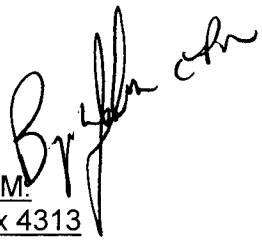
Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Statutory or Citizen Concerns:

Departmental Concerns:

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DATE: May 24, 2004
TO: Municipal Clerk
FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313
THRU: Aurora Wells
Interim Bid Clerk ext. 4038



CITY CLERK DEPARTMENT
2004 MAY 27 PM 12 46

Please place the following item on the **CONSENT** agenda for the Council Meeting of **JUNE 2, 2004.**

Item should read as follows:

Request that the Director of Purchasing be authorized to issue sole source Purchase Orders as necessary for Volvo (Samsung) and Champion parts to Sierra Machinery, Inc. Sierra Machinery is the sole source as the authorized dealer in the Southwestern Texas and Southern New Mexico, for the sale of Volvo (Samsung) and Champion proprietary parts for heavy equipment vehicles. Contract 2000-279.

Department: Various
Funds available: Various
Total award: \$25,000.00 (estimated year)

Contact person: Ray Heredia, Procurement Analyst at 541-4316.

AGENDA FOR: JUNE 2, 2004

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PURCHASING DEPARTMENT

DATE: May 24, 2004
TO: City Clerk
FROM: Byron E. Johnson

Byron E. Johnson

Ray Heredia *Ray Heredia*

PURCHASING DEPARTMENT

4308/4316

Please place the following item on the Consent Council Agenda for the

Council Meeting of June 2, 2004.

Item should read as follows: Request that the Director of Purchasing be authorized to issue sole source Purchase Orders as necessary for Volvo (Samsung) and Champion parts to **Sierra Machinery, Inc.** Sierra Machinery is the sole source as the authorized dealer in the Southwestern Texas and Southern New Mexico, for the sale of Volvo (Samsung) and Champion proprietary parts for heavy equipment vehicles. Contract 2000-279

Award amount is \$25,000.00Est/Yr
Funds available in: Various
Department: Various

SPECIAL INSTRUCTIONS:

City Clerk's Use

ITEM NO. _____

VOLVO

Construction Equipment

May 17, 2004

To Whom It May Concern:

Sierra Machinery, Inc has been the authorized distributor for Volvo Construction Equipment North America since 1989. Their designated territory for all Volvo Construction Equipment Products including Loaders, Articulated Haulers, Excavators, Motorgraders, Backhoe Loaders, Skid Steer Loaders, and Compact Loaders for Sales, Parts, & Service includes the following counties in New Mexico and Texas.

New Mexico

Eddy	Otero
Chaves	Sierra
Lincoln	Dona Ana
Hidalgo	Grant
Luna	

Texas

El Paso	Presidio
Hudspeth	Reeves
Culbertson	Brewster
Jeff Davis	Pecos
Terrell	

Sierra Machinery, Inc is the only Volvo appointed "Authorized Distributor" for the Volvo Construction Products listed above in the counties shown for Texas and New Mexico.

Regards,

Don R. Hales
Regional Sales Manager
Volvo Construction Equipment N.A.